

### **Fire Chief Position Available**

**Fire Chief** - The Town of Sunset Beach, permanent population 4,128 (15,000 seasonal), seeks a full-time qualified professional to fill the position of Fire Chief.

#### **Responsibilities:**

- leadership and day-to-day operations of a multi-station municipal department in an environment with consolidated county-wide dispatch and mutual aid response,
- development of long-range service delivery goals and programs; review and approve training plans and programs to maintain NFPA safety standards, departmental operational efficiency, and ISO standards,
- recruitment, mentoring and development of subordinates, and service delivery enhancements;
- resolve conflict, promote teamwork and communication among shifts, districts and other departments and agencies;
- serve as the Emergency Preparedness Director and direct the operation of the Town's Emergency Operations Center during emergencies,
- budget preparation and administration in accordance with established Town policies and procedures;
- plan, direct and coordinate all fire service activities including those pertaining to fire ground/incident command, fire-fighting, fire prevention, fire prevention inspections, suppression equipment and facility maintenance, and emergency and hazardous material incident management;
- attends conferences and professional development programs to keep abreast of modern firefighting methods and administration;
- participation in civic and other community groups regarding the activities and programs of the Fire Department to promote public understanding of its work.

**Education and Experience:** Bachelor Degree in Fire Administration, Public Administration or related degree, or an associate's degree in fire science with comparable years of experience; at least 10 years of experience in a fire service area, with a minimum of 5 years of increasingly responsible command positions, experience in strategic planning and familiarity with regionalization efforts, and current issues facing municipalities in terms of public safety.

NC Fire Officer III (or obtain w/i 1 year), North Carolina Firefighter II Certification, NC-EMT Certification, North Carolina Fire Instructor Certification, water rescue certified (or obtain w/i 1 year), working knowledge of all federal and state laws relating to fire department operations, basic knowledge of the repair and maintenance of vehicles and equipment, understanding of municipal operations, strong organization and public relations skills. Must have a valid North Carolina Driver's License Class B or higher. Salary range: \$53,223 - \$79,834. Salary based on experience and qualifications. Excellent benefits package.

The application process will include a full assessment of experience and qualifications, including testing, oral interview, and reference and background check. Qualified applicants are to submit confidential resume, letter of interest, salary requirements, and Town Application, which can be located on the Town website [www.sunsetbeachnc.gov](http://www.sunsetbeachnc.gov) to Fire Chief Search c/o Lisa Anglin Town Clerk, Town of Sunset Beach 700 Sunset Blvd. North, Sunset Beach, NC 28468 by 4:00 pm, Friday, June 1, 2018. EOE